

Wednesday, April 4, 2018

**PTA General Meeting
Montgomery Knolls-Pine Crest PTA April 4, 2018 7:00-8:00pm
Pine Crest Elementary School**

Call to order 7:12pm

In Attendance:

Natesia Johnson-Samuel, PTA President

Arienne Clark-Harrison, MKES Principal

Andrea Hickman, PTA Vice President

Katie West, MKES Assistant Principal

Cheryl Booker, PCES Principal

Rebecca Wilson, PTA Recording Secretary

Rachael Sondak, PTA Corresponding Secretary

In addition, 12 parents attended the meeting - see sign-in sheets.

Handouts Distributed/Posted:

- PTA General Meeting Agenda
- Minutes from Feb 2, 2018 PTA General Meeting
- Amended PTA budget

President's Report

- Minutes from February PTA Meeting - motion to approve; approved.
- Could not have Board of Directors meetings on March 20 because of snow, so we need to meet to approve candidates for president and VP. June 5th PTA Meeting will be the elections meeting.

Treasurer's Report

- \$275 raised at Corner Pub; \$1,059.50 at Chipotle dine outs
- Change in budget that needs a vote: if \$1,000 of donations coming in for May Fair could be set aside to spend on Teacher Appreciation. Budget was originally cut by \$1,000 for Teacher Appreciation from last year's budget, so this would be adding the money back into the FY 2018 budget. Can't move money across line items without approval by membership.
 - Motion to approve; approved.
- (Erin Goldthorpe) On Feb 27-28, PTA hosted a Teacher Luncheon and re-stock classroom supplies event. PTA also ordered supplies for indoor recess. We asked for this increased budget to pay for Administrative Professionals Day at end of April, as well as Teacher Appreciation Week May 7-11. That's a big week for PTA showing appreciation for staff; potluck lunch (not asking for money donations because of Book Fair and other things going on).
- How reductions to budget will that affect PTA operations:
 - PTA does not want budget cuts to affect students. PTA supports busing for field trips and has paid for field trips that have already happened. Receipts are still coming in from schools. PTA bought equipment for PE at beginning of year, musical instrument repair, etc. Much has already been done for specials support. Proposed amounts were ambitious and cuts reflect actual spending.

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- We have not raised the \$5,000 we are planning to spend yet, hoping to raise it through May Fair.
- PTA is required to pay for yearly pond maintenance at MKES, so \$500 is always kept in budget for that.

Upcoming Events

- May 19, Saturday: May Fair at PCES (Nicole Rovner); dancing, inflatables, music, DJ, rain or shine, games, food trucks, cultural and arts organizations, face painting, raffle prizes. Contact us to volunteer: mayfair@mkpcpta.org. Make a simple game, help during event, teens earn SSL hours. If we reach \$10,000 in donations from PTA members or corporations, May Fair will be free. Otherwise, we will charge \$5 wristbands and T-shirts sold separately online only. Deadline for sponsorships is April 18, but there is some wiggle room for putting sponsorships on back of T-shirt.
- May 22, Tuesday, PTA parents are hosting an in-school activity for 4th Grade to talk about underground utilities and the Chesapeake Bay watershed. (Michael)
- April 14, Saturday, 9:00am-12:00pm at MKES is the garden cleanup and pond maintenance day, hosted by the PTA Beautification Committee (Karen Durland).

Presentation on School Safety and Security, Katie West, MKES Assistant Principal

- Safety and security in MCPS focuses on secondary schools, but elementary schools (ES) are also important to keep safe.
- Security assistant assigned to every secondary school; as well as security team leaders, and school resource officers.
- ES have On-Site Emergency Team (OSET), ready to jump into action if needed. Spend a lot of time training.
- ES do not have indoor cameras but outside door cameras.
- Visitor Management Systems where the front office is supposed to require visitors to hand over driver's license.
- Interior cameras inside all school buses.
- All students and staff practice with regular emergency drills.
- Staff works with younger students at MKES, esp. Kindergarten, to make sure they feel safe, such as leading them outside before turning on the alarms. Staff also keeps a list of students who are affected by drills and need additional support.
- ConnectED automated phone system will be used for any instructions or information about a situation happening at school, activated by central office. Follow official MCPS social media and online information.

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- The first priority of the principals and all staff are to keep the students safe.
- At MKES and PCES, they have 5 fire drills per year; 1 each of lockdown, shelter in place, severe weather, earthquake (drop, cover, hold). During shelter in place and severe weather drills, students in portables move into building.
- Parent-Child reunification plan - make sure your child's emergency contact form is complete and accurate. Students will only be released to adults on the form (who must show ID). There are designated locations where students and staff will go to during an emergency. Tables are set up and alphabetized for orderly pickup.
- Child Abuse and Neglect Online Training required for all volunteers and contractors; alone time with children is limited to non-existent. Every employee must complete compliance training yearly, as well. Teachers receive an entire day to complete training. Also staff are trained to report what students tell them about adults at home and outside of school, as well as adults inside the school building. The first lesson students have with the school counselor is about body safety.
- Text-a-Tip 274637 (CRIMES) - See Something? Hear Something? Don't hesitate to report it.

Meeting adjourned 8:15pm

Minutes by Rebecca Wilson, Recording Secretary